

BIDDENHAM PARISH COUNCIL



Councillors, I hereby summon you to attend the **ANNUAL** meeting of Biddenham Parish Council on Tuesday, 7th May 2023 at 7.30pm at **St James' Barn, Church End, Biddenham, MK40 4AS** to consider the following items of business.

AGENDA

- 1 **Election of Chairman**
To elect the Chairman for the coming year.
- 2 **Election of Vice Chairman**
To elect the Vice Chairman for the coming year.
- 3 **Apologies for Absence**
- 4 **Declarations of interest in items on the agenda**
- 5 **To approve the minutes of the parish council meeting** held on 2nd April 2024.
- 6 **Public Open Session**
This council is committed to community engagement and therefore warmly invites members of the public to contribute during this part of the meeting.
- 7 **Clerk's report on matters in progress**
To review the action list.
- 8 **Committee membership and representatives**
To agree any changes to committee memberships and representatives. Currently:
Finance Committee: Cllrs Briggs, Slade, Fowler.
Pavilion Committee: Cllrs Briggs, Gee, Simmonds.
Personnel Committee: Cllrs Briggs, Fowler, Gee.
Village Hall representative: Cllr Briggs.
Planning area representatives: Matrix of roads vs councillors available on request.
- 9 **Borough Councillor Report**
Report to be circulated to councillors and be placed on the parish council website.
- 10 **Financial Matters**
To approve payments, note receipts, and receive the "Spend vs Budget Analysis" and balances
- 11 **Meet-and-greet event**
Proposal from Cllr Briggs: "To consider facilitating a meet-and-greet event for local clubs/organisations as part of the Parish's future work plan."
- 12 **Biddenham Village Hall CIL request**
To consider adding the request for CIL funding from the Biddenham Village Hall Management Committee to the project list for scoring. The project comprises of installing an electric heating system, upgrading the lighting to LED panels, and an upgrade to 3- phase electric supply.
- 13 **The Loop magazine**
To agree a request from The Loop magazine for assistance with printing costs for the June edition. 1700 copies at a cost of £525. This item is part of the approved budget for 2024/25.
- 14 **The Biddenham Society Objectives**
To consider providing feedback on proposed new objectives for The Biddenham Society – request received from the Chair of the society.

15 Pavilion Solar Panels – surge protection

To consider a £450 additional expense for surge protection for the new solar panel system due to a “Change in regulations since the order acknowledgement 'recommending' that a surge protection device (SPD) is added to every new system. This is not a 'requirement' and therefore was not included in the older proposals”.

16 Tree Maintenance – Darlow Drive

To agree whether to seek quotes for maintenance works to the lime trees on Darlow Drive.

17 Planning applications

To consider the following planning applications and any received between the date of issuing the agenda and the meeting:

APPLICATION NO: 24/00625/LBC Listed Building Consent Application

PROPOSAL: Replace all windows and french doors with classic casement in keeping with period to improve insulation and aesthetic

LOCATION : 41 Main Road Biddenham Bedford Bedfordshire MK40 4BD

Flagged for further discussion

APPLICATION NO: 24/00498/S73A Retrospective planning permission Application

PROPOSAL: Two storey front, side and rear extensions, loft conversion with front, side and rear dormer windows and front portico. Revised scheme to include alterations to window arrangement and stonework around the front elevation, Installation of front & rear balcony, vehicle access and front boundary treatments (development already carried out)

LOCATION : 32 Biddenham Turn Biddenham Bedford Bedfordshire MK40 4AZ

18 Business for future agendas (No actions can be taken on items not on the agenda)

Date of next meeting: Tuesday 4th June 2024 at St James’ Barn