

**Biddenham Parish Council
Minutes of Meeting - 102020
Held Wednesday 14th October 2020 via Zoom**

In line with current Coronavirus government legislation, The Parish Council will not be holding face to face meetings for the foreseeable future, therefore this meeting was held by Zoom conference facility.

Meeting commenced at 19.30 and finished at 22.15

Present:

Cllrs - P Chase (Chairman), G Bates, C Gee, H Fowler, A Jacobs, F Slade, J Warren and K Cotton (Clerk)

Borough Cllr - J Gambold

Members of the public – There were 2 members of the public in attendance.

1. Apologies

Apologies were received from Cllr's K Osuch, R Rigby and S Briggs and Borough Cllr R Rigby.

2. Declaration of Interests

Members are invited to declare any personal or prejudicial interests they may have in any items on the agenda. None declared.

3. To Approve The Minutes

RESOLVED - *The minutes of the Parish Council meeting held on 9th September 2020 were approved.*

ACTION - *PC to sign minutes and Clerk to retain copies.*

4. Public Open Session

• **Parking Deep Spinney**

- ⇒ Concerns were raised regarding the inconsiderate parking around Deep Spinney on Saturdays when football matches are being played. Photographs of some of the offending cars were circulated prior to the meeting.
- ⇒ The Clerk provided an update from the football club who advised as follows:
 - Covid restrictions mean no lift sharing hence more cars.
 - Limited pitch availability mean more than one game taking place on a Saturday morning and sometimes there is a crossover of players and officials leaving and arriving.
 - Clear instructions are issued to all visitors regarding parking.
 - The club are currently in discussion with the Three Tuns with regards to using their car park to help alleviate the situation.
- ⇒ The meeting was asked why Manor Hospital are allowed to park in the Pavilion car park. PC confirmed that they pay to park and this provides welcome funds to the Parish, although. Peter C also advised that the Manor had recently notified the Parish Council that they would be ceasing this agreement.

RESOLVED - *That the parking situation would be monitored over the coming weeks.*

ACTION - *KC to confirm the date Manor Hospital will cease parking at the Pavilion.*

Signed by Chair..... Date.....

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ACTION - KC to follow up discussions Oakley FC are having with the Three Tuns to see if an agreement has been reached.

ACTION - HF and AJ agreed to visit the Pavilion next weekend and assess the situation and report back.

- **Homeless Charity Funding Request**

A local resident was seeking funding or donations for a local homeless charity she was involved with. Peter C advised any request would need to be put into writing.

- **Remembrance Sunday**

In view of Coronavirus restrictions the service will look very different this year. There will be a small socially distanced service and in accordance with Government and Borough advice the public will be asked to stay away. In addition to this, government advice also means that a bugler Joe Mummery is not allowed to play at the memorial.

ACTION-KC to contact JM usual bugler and advise that his services are not needed this year

John Smith attended the meeting and advised that he would be able to live stream the service via Zoom for local residents; he currently does a similar stream for the church services. Peter C thanked JS and confirmed that we would like him to attend.

It was agreed that John Daniels, retired Merchant Navy, be invited to lay a wreath.

ACTION- JG to invite JD

Service: Revd Lomax, 2 Wreath Layers (Peter Chase and John Daniels), Flag Duties (Jon Gambold), Live Streaming (John Smith).

In addition HF and KC will be in attendance as 'Covid marshalls' to gently remind any members of the public who attend to abide by social distancing rules, if not already doing so.

5. To Receive a Report on the Golf Course Land Between Biddenham and Great Denham

Peter C provided an update on the latest discussions regarding the closure of the Golf Course at Great Denham and impacts on both Great Denham and Biddenham Parishes:

- **The Clubhouse:** Peter C confirmed that they have a prospective tenant who wishes to operate a children's nursery. They are 95% there with Heads of Agreement. These will then be submitted to the Trustees. A Planning application will be made in due course regarding the change of use, following which any necessary conversion work will be done.
- **The Compound:** The plans for this are not as advanced as the Clubhouse. A planning application for a change of use will be submitted to enable it to be marketed. The intention is to let it to one individual company, although subletting may be permitted.
- **The Land:** Bidwells have retained a contract farmer who will be engaged in the upkeep and management of the land (keeping it under control, tidy etc); there will be sheep grazing. A tree-safety survey is being done, including the maintenance of the footpaths. The fenced areas will be created as a strip/graze method, using electric fencing; the fencing and sheep will be moved around the site from time to time.
- **Security of the site once vacated:** A security firm are to be appointed to protect the assets of the land, clubhouse and compound. It is recognised that there will be a period of time between the

current operator vacating and the new operator. Peter C highlighted the concerns of drug dealing and traveller invasion that affect both parishes.

- **Golf Course:** At a recent meeting between Brian Cox (Chair of the Save Great Denham Golf Course Action Group) ,Cllr Jim Weir and Bidwells, there was an indication that Bidwells would consider the possibility of a 9 hole golf course.
- PC, HF, GB and KC, plus members of Gt Denham PC, attended a meeting last week with the Borough Mayor David Hodgson and Head of Planning Jon Shortland. The latter confirmed that all Borough policies as adopted, both 2013 Allocations and Designations policies and the 2021-2030 Local Plan adopted in January, will be taken into consideration when determining any planning applications. Any change of use to the clubhouse would need to be submitted as a planning application and Borough would take into account previous conditions, zoning policies and consideration to any other related planning policies such as Policy 99 for sports facilities and AD43 for the urban gap. Jon confirmed Borough encourages planning pre-application discussions with Borough in advance of any application being submitted.
- PC wondered whether there could be a planning package that be put together by Bidwells that might meet policy 99 requirements. A suggestion was made that the Save Great Denham Golf Course Action Group could suggest this to Bidwells to include the change of use of the clubhouse, a 9 hole golf course and some fallowed land.

6. To Consider Planning

All Cllrs had received a copy of the planning report prior to the meeting – Appendix A to these minutes.

- 11A Church End Biddenham Bedford Bedfordshire MK40 4AR
Conversion of outbuilding to annexe
Ref. No: 20/01888/FUL | Received: Tue 25 Aug 2020 | Validated: Mon 21 Sep 2020 | Status: Awaiting decision

Cllr's agreed to review the proposal and advise KC if there were any objections to be raised with Borough.

No other issues or objections were raised.

7. To Agree Financial Matters

- **To approve accounts for payment**

RESOLVED - That the following payments were approved;

Biddenham Parish Council - October 2020 meeting accounts for payment to 5/10/2020

Bank Balances as at 5/10/2020

BM Account	£	40,416.31
HSBC Community Account	£	53,167.18
Total	£	93,583.49

September	BP/DD	Payee	Description	Amount	VAT included
03-Sep-20	BP	Gary Creek - 69	Pavilion Maintenance	996.00	166.00
05-Sep-20	BP	Gary Creek -70	Maintenance	336.00	56.00
05-Sep-20	BP	Gary Creek - 71	Maintenance	300.00	50.00
05-Sep-20	BP	Gediminas Mikstas - 72	Pavilion Maintenance	40.00	
05-Sep-20	BP	Fogizar - 73	Pavilion Covid Misting	90.00	
08-Sep-20	BP	Chris Horne 74	Mowing Services	3,463.20	577.20
14-Sep-20	BP	T Horton (KTJ Plumbing) 75	Pavilion Maintenance	85.00	
14-Sep-20	BP	Came & Company 76	Insurance	237.61	
23-Sep-20	BP	Green Thumb 77	Grass Treatment	65.50	10.91
26-Sep-20	DD	Dial 9 Comms 78	Covid phone line	5.99	1.00
26-Sep-20	DD	TSO Host (GoCardless) 79	Website	3.59	0.60
26-Sep-20	DD	Bedford Borough 80	Employment Costs	1,520.60	4.28
26-Sep-20	BP	CH and JSH Jones 81	Maintenance(peg rake)	28.33	4.72
21-Sep-20	DD	Opus Energy Electricity 82	Pavilion Utilities	54.36	
25-Sep-20	DD	ICO 83	Data Protection Fee	35.00	
26-Sep-20	BP	KM Cotton 84	Clerk expenses	99.42	14.90
29-Sep-20	BP	P Chase 85	Zoom account	14.39	2.40
29-Sep-20	BP	T Horton (KTJ Plumbing) 86	Pavilion Maintenance	130.00	
29-Sep-20	DD	Opus Energy Electricity Gas 87	Pavilion Utilities	3.16	
Total for September				7,508.15	888.01
To be paid					
05-Oct-20	BP	DRG Arbor	Pavilion Maintenance - Trees(2019)	1,600.00	
05-Oct-20	BP	KM Cotton	Remembrance Wreath	20.00	
05-Oct-20	BP	Chris Horne 74	Mowing Services	944.40	157.40
To be paid				2,564.40	157.40

The Clerk notified the Cllr's of two additional accounts for payment, having arisen since the meeting pack was circulated:

18.10.2020	BP	BWC Window Cleaning	£1140	vat £190
18.10.2020	DD	Opus Energy Electric	£167.20	vat £7.96

It was noted that the Window Cleaning was also for deep cleaning of the hall ceiling using scaffolding towers, hence the high cost.

- To approve Pavilion staff time in lieu**

The Pavilion Manager had requested that consideration be made to pay time off in lieu for the Pavilion caretaker and cleaner of £260 as they had been unable to take annual leave due to Covid restrictions. In principal, Cllr's agreed but JG suggested that the Clerk contacted Borough to confirm their policy on this.

ACTION – KC to contact Borough

- To Note the spend against budget for the Parish Council and Pavilion**

All Cllrs had received a copy of spend against budget spreadsheets prior to the meeting and income and balances were noted.

- PC confirmed he had undertaken a review of forecasts.

Signed by Chair..... Date.....

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BIDDENHAM PARISH COUNCIL 2020-21							
September - reported in October 2020	PC Payments				PC Receipts		
	Actual Year to Date	Full Year Forecast	Original Budget		Actual Year to Date	Full Year Forecast	Original Budget
Clerk's Salary	5,303	11,300	11,300	Precept	43,000	43,000	43,000
Payroll Charges to Beds BC	128	260	260	Cil Levy	-	-	-
Audit Fees	-	500	500	Interest	19	80	100
General Administration	334	500	500	Bidwells	2,000	2,000	2,000
Affiliation Fees/Subscriptions	560	700	600	Beds BC grass cutting	-	2,300	2,300
Annual Insurance	2,907	2,907	2,650	Ward funds	-	-	-
Christmas Tree & Illuminations s137	57	1,750	1,750				
Website	403	500	500				
Remembrance Day s137	307	500	150				
Grasscutting Services: Playing Field, Parish verges, Pavilion lawn, village triangle including Bromham Road	9,153	16,000	16,000				
Grasscutting Equipment	275	3,500	3,500				
Lawn Treatment (Greenthumb)	105	210	210				
Weedkilling	-	500	500				
Tree surgery	-	1,000	1,000				
SSSI (funding to Beds Wildlife Trust)	-	600	600				
Play Area Safety Inspection	-	130	130				
Play Area (repairs)	-	700	700				
Street Furniture repairs / Memorial / Sundial	1,215	1,500	1,000				
Cllr Training	-	400	400				
Clerk's Training	-	100	100				
Contingency	-	2,000	2,000				
Grants	-	-	-				
TOTAL	20,748	45,557	44,350	TOTAL	45,019	47,380	47,400

All costs net of VAT

Remaining to pay/receive	24,809	2,361
Balance	-	22,448
Pavilion Balance	-	4,553
Expected use of reserves	-	-
To pay/receive overall by end of year	-	27,000
Current bank balances	-	52,882
Forecast bank balances at end of year	-	25,882

Receipts and Payments							
September Reported in October	Pavilion Payments				Pavilion Receipts		
	Actual Year to Date	Full Year Forecast	Original Budget		Actual Year to Date	Full Year Forecast	Original Budget
Staff salaries	3,113	7,500	8,000	Car Parking	925	3,000	6,700
Deposits refunded	389	-	-	Deposits received	-	-	-
Utilities & PRS License	1,008	4,225	4,225	Hire Fees	1,133	5,000	14,750
Maintenance/Servicing/Inspections	2,727	5,000	5,000	Cricket Club Fees	-	-	1,330
Improvements*	-	500	2,000	Coronavirus grant	10,000	10,000	-
Other (cleaning materials/consumables)	1,493	2,000	1,500		-	-	-
TOTAL	8,730	19,225	20,725	TOTAL	12,058	18,000	22,780

All costs net of VAT

Maintenance improvements for 2020-21

Remaining to pay/receive	10,495	5,942
Balance	-	4,553

8. To Accept Reports

Clerk's Report

All Cllrs received a copy of the Clerk's report prior to the meeting – Appendix B to these minutes.

CG commented that it might be worth looking at Starling or other challenger banks if the Parish is considering changing bank accounts from HSBC.

RESOLVED - That the Clerk's report be accepted.

Borough Cllrs' Report

All Cllrs received a copy of the Borough Cllr's report prior to the meeting – see Appendix C to these minutes.

RESOLVED - That the Borough Cllrs' report be accepted.

Signed by Chair..... Date.....

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Pavilion Manager's Report

All Cllrs received a copy of the Pavilion Manager's report prior to the meeting – Appendix D to these minutes.

RESOLVED - that the following expenditure be approved;

- Installation of broadband £70.00 (refunded if broadband contract with BT)
- Broadband monthly cost £28 per month (BT)(£336 per year)
- New 'Smart' Lock £260.00

The expenditure on a new side door and CCTV was felt to be too high to consider at the moment. CG wondered whether once broadband was installed whether some cheaper CCTV cameras could be installed.

ACTION- CG to speak to DS to explore alternative options

It was suggested that the refurbishment of the bar area be considered as part of next year's budgeting process.

RESOLVED - That the Pavilion Manager's report be accepted.

9. Matters In Progress

All Cllrs received a copy of the Matters in Progress summary prior to the meeting and items were reviewed. The matters in progress summary in Appendix E has been updated to reflect progress and actions from this meeting.

RESOLVED - That the following matters be closed:

- Coffin Path
 - Sun Dial
 - Vicars Path Close
 - Great Denham Golf Club Borough Meeting
 - Coronavirus Zoom Account
 - Play Area
 - Flag Pole
 - Planning Responsibilities
 - Peg Rake
- Speedwatch - The following update was received from KO who was unable to attend the meeting:
 - ⇒ Biddenham Turn, there is very little speeding.
 - ⇒ At our nominated position along Main Road, there is no speeding - we have sited ourselves at both end of school times and around the midday to see if a pattern emerges, but only one or two cars barely exceeding the allowed speed.
 - ⇒ At Bromham Road west our site is at No 106, here vehicles are exceeding the allowed speed significantly.
 - ⇒ The police speed watch team are not allowing us to monitor vehicles in Bromham Road east.
 - ⇒ In recent e-mail exchanges between the police team and Bryan, the Biddenham speed watch team have been told that we cannot now monitor vehicles in either Biddenham Turn or Bromham Road West. This is because the official speed van is siting itself in both these roads and the van takes preference to local speed watch teams, who are then barred from using the same roads.
 - ⇒ This now leaves us with just one site at Main Road.
 - ⇒ If the Biddenham speed watch team are left with just the Main Road site, I do not think that I

Signed by Chair..... Date.....

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personally will continue and we would therefore need to look to other local residents to support the initiative.

10. Coronavirus Measures Update:

RESOLVED;

- *That funding continues for coronavirus phone and email helplines.*
- *That Parish Council meetings would continue via Zoom.*

11. Correspondence

All Cllrs received a copy of the Communications summary prior to the meeting – Appendix F to these minutes.

No comments were raised.

12. Items for Consideration

- Parking along Main Road - Concerns were raised about parking along Main Road especially at school pick up/drop off. GB confirmed that the school had recently written to parents reminding them to be considerate when parking. It was hoped that now Manor Hospital staff are not parking at the Pavilion that they wouldn't start to park along Main Road. It was agreed to monitor the situation and feedback any ongoing issues to the next meeting.

ACTION - *Feedback any ongoing issues to the next meeting*

- Extension of yellow lines outside of the old hairdressers, Deep Spinney – Following discussion it was generally agreed that the yellow lines should be extended for access and safety reasons. It was unclear whether they were the correct length vs the original order.

RESOLVED – *That a request to extend the lines be made and KC will contact Andy Prigmore.*

- Proposals for new boundaries for council wards in Bedford Borough – JG advised that this would be Biddenham would have just one Borough Councilor going forward.

13. Parish Concerns

- GB raised a concern of a local resident of the weeds at the end of Noddars way where it joins Main Road.

ACTION – *KC to review and follow up as required.*

- FS expressed concern about the corner bend of Main Road into Gold Lane.

RESOLVED - *That a request to refresh the slow signs and middle white line be made. KC will contact Andy Prigmore.*

- JG advised that £4420 Rural Grant and just shy of £5600 from the Borough Cllr's would be being paid into the Parish bank account shortly and would need to be passed to Dave Watson to purchase a new second hand mower for the cricket club.

ACTION – *KC to notify DW when received*

- Peter C requested that Borough be contacted to move the 30mph speed limit sign and provide better signage along this stretch of road. (Oct 2020).

ACTION - KC to draft letter to Andy Prigmore, in conjunction with PC (Oct 2020).

14. Date of Next Meeting

The date of the next meeting will be Wednesday 11th November @ 7.30pm via Zoom. The Zoom link is <https://us04web.zoom.us/j/524544164>.

Signed by Chair..... Date.....

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APPENDIX A

Biddenham Parish Council Planning Summary

New Applications

Information taken from Bedford Borough Council Planning Database Monthly listings Validated in this month - for the month of September sorted by date received by Borough.

Two Storey Side Extension

Laurel House 1 Observer Close Biddenham Bedford Bedfordshire MK40 4EU

Ref. No: 20/02113/FUL | Received: Thu 17 Sep 2020 | Validated: Thu 17 Sep 2020 | Status: Awaiting decision

Consultation expires 20th October 2020 – no notification from Borough

Erection of 1.4m high gate

39 Darlow Drive Biddenham Bedford Bedfordshire MK40 4AY

Ref. No: 20/02024/FUL | Received: Wed 09 Sep 2020 | Validated: Thu 17 Sep 2020 | Status: Awaiting decision

Consultation expires 20th October 2020 – no notification from Borough

Two storey side extension to provide a sun room with en-suite and dressing room over

18 Perch Mews Biddenham Bedford Bedfordshire MK40 4UT

Ref. No: 20/01997/FUL | Received: Mon 07 Sep 2020 | Validated: Mon 07 Sep 2020 | Status: Awaiting decision

Consultation expires 20th October 2020 – Cllrs emailed 22/9/2020

T1 - Oak. Removal of all branches less than 5.2m above the road and removal of dead branches.

25 Biddenham Turn Biddenham Bedford Bedfordshire MK40 4AZ Ref. No: 20/01996/TPO | Received: Mon 07 Sep 2020 | Validated: Mon 07 Sep 2020 | Status: Awaiting decision

Consultation Expires 6th October

T1 Douglas Fir - Remove. T2 Green Beech, reduce side limbs to clear building by 1m T3 False Acacia, remove lowest limb to allow more light under canopy

12 Thorpe Close Biddenham Bedford Bedfordshire MK40 4RA

Ref. No: 20/01994/TPO | Received: Mon 07 Sep 2020 | Validated: Mon 07 Sep 2020 | Status: Awaiting decision

Consultation expires 6th October

G1 - Yew x 3 - Sectionally Fell to ground level

Redcot 33 Day's Lane Biddenham Bedford Bedfordshire MK40 4AE

Ref. No: 20/01968/TPO | Received: Thu 03 Sep 2020 | Validated: Thu 03 Sep 2020 | Status: Awaiting decision

Consultation expires 5th October

Conversion of outbuilding to annexe

11A Church End Biddenham Bedford Bedfordshire MK40 4AR

Ref. No: 20/01888/FUL | Received: Tue 25 Aug 2020 | Validated: Mon 21 Sep 2020 | Status: Awaiting decision

Consultation expires 22 October 2020 – Cllrs emailed 24/9/2020

Single storey rear extensions and alterations and repairs. (revised scheme for the addition of first floor obscure-glazed window)

34 Day's Lane Biddenham Bedford Bedfordshire MK40 4AE

Ref. No: 20/01848/FUL | Received: Mon 24 Aug 2020 | Validated: Tue 25 Aug 2020 | Status: Awaiting decision

Consultation period expired

Single storey rear extensions and alterations and repairs. (revised scheme for the addition of first floor obscure-glazed window and removal of chimney breast to main bedroom)

34 Day's Lane Biddenham Bedford Bedfordshire MK40 4AE Ref. No: 20/01849/LBC | Received: Sun 23 Aug 2020 | Validated: Tue 25 Aug 2020 | Status: Awaiting decision

Consultation period expired

Pending Decision by Bedford Borough

Information taken from Bedford Borough Council Planning Database Application Search Awaiting Decision

Single storey rear extension

3 Lucas Court Biddenham Bedford Bedfordshire MK40 4RN

Ref. No: 20/01851/FUL | Received: Mon 24 Aug 2020 | Validated: Mon 24 Aug 2020 | Status: Awaiting decision

Single storey rear extensions and alterations and repairs. (revised scheme for the addition of first floor obscure-glazed window and removal of chimney breast to main bedroom)

34 Day's Lane Biddenham Bedford Bedfordshire MK40 4AE Ref. No: 20/01849/LBC | Received: Sun 23 Aug 2020 | Validated: Tue 25 Aug 2020 | Status: Awaiting decision

Remove and rebuild chimneystack

35 Main Road Biddenham Bedford Bedfordshire MK40 4BD Ref. No: 20/01779/LBC | Received: Fri 14 Aug 2020 | Validated: Fri 14 Aug 2020 | Status: Awaiting decision

Demolition of existing detached garage and erection of 2 storey side extension incorporating garage and single storey rear extension

228 Bromham Road Biddenham Bedford Bedfordshire MK40 4AA Ref. No: 20/01703/FUL | Received: Thu 06 Aug 2020 | Validated: Thu 06 Aug 2020 | Status: Awaiting decision

Single storey rear extension

4 Lucas Court Biddenham Bedford Bedfordshire MK40 4RN

Ref. No: 20/01620/FUL | Received: Wed 29 Jul 2020 | Validated: Wed 29 Jul 2020 | Status: Awaiting decision

Erection of detached garage Church Farmhouse

63 Church End Biddenham Bedford Bedfordshire MK40 4AS Ref. No: 20/01578/FUL | Received: Thu 23 Jul 2020 | Validated: Tue 28 Jul 2020 | Status: Awaiting decision

Remove dead Sycamore

23 Biddenham Turn Biddenham Bedford Bedfordshire MK40 4AZ

Ref. No: 20/01165/T5DN | Received: Fri 05 Jun 2020 | Validated: Fri 05 Jun 2020 | Status: Awaiting decision

T1 Sycamore on boundary - die back in crown - remove/ reduce to six foot high stem and replant in winter

7 Nevern Gardens Biddenham Bedford Bedfordshire MK40 4RW

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Ref. No: 20/00995/TPO | Received: Mon 18 May 2020 | Validated: Mon 18 May 2020 | Status: Awaiting decision

Demolition of 21 Church End and erection of 5 detached dwellings with garages, access, landscaping and ancillary works

21 And Land To The Rear Of 21A To 39 Church End Biddenham Bedfordshire Ref. No: 19/02538/FUL | Received: Mon 18 Nov 2019 | Validated: Fri 29 Nov 2019 | Status: Awaiting decision

An outline application (all matters reserved, except access) for residential development at land adjoining Bromham Road, Biddenham, Bedfordshire.

Land At Bromham Road Biddenham Bedfordshire Ref. No: 19/01394/MAO | Received: Wed 26 Jun 2019 | Validated: Wed 26 Jun 2019 | Status: Awaiting decision

Erection of Doctors Surgery (Class D1) and Nursing Home (Class C2)

Land Off Bromham Road Biddenham Bedfordshire Ref. No: 19/00973/MAF | Received: Tue 07 May 2019 | Validated: Fri 17 May 2019 | Status: Awaiting decision

Outline planning application for up to 160 dwellings including vehicular access from Gold Lane, emergency only access from the A4280, pedestrian and cycle links, public open space, car parking, drainage, landscaping and other associated works. All matters are reserved except for access. Land Off Deep Spinney Biddenham Bedfordshire

Ref. No: 18/03100/MAO | Received: Fri 07 Dec 2018 | Validated: Fri 07 Dec 2018 | Status: Awaiting decision

Retention of replacement incoming gas pipe and new kitchen extraction ducting

The Three Tuns 57 Main Road Biddenham Bedford Bedfordshire MK40 4BD

Ref. No: 18/02811/LBC | Received: Fri 02 Nov 2018 | Validated: Fri 02 Nov 2018 | Status: Awaiting decision

Replacement incoming gas pipe and new kitchen extraction ducting (Development already carried out) The Three Tuns 57 Main Road Biddenham Bedford Bedfordshire MK40 4BD

Ref. No: 18/02810/S73A | Received: Fri 02 Nov 2018 | Validated: Fri 02 Nov 2018 | Status: Awaiting decision

Applications Granted

Information taken from Bedford Borough Council Planning Database Monthly listings Decided this month - for the month of September

18/00680/MAR - Non-Material Minor Amendment to change the house type on plot 375 Land North Of Bromham Road Biddenham Bedfordshire

Ref. No: 20/01783/NMA | Received: Fri 14 Aug 2020 | Validated: Fri 14 Aug 2020 | Status: Decided – Permitted

Demolition of existing dwelling and erection of replacement dwelling and detached double garage, including variation of condition 7 and removal of condition 9 attached to 03/03053/FUL to allow for re-instatement of certain permitted development rights.

9 Windmill Hill Biddenham Bedford Bedfordshire MK40 4AG

Ref. No: 20/01542/S73 | Received: Mon 20 Jul 2020 | Validated: Mon 20 Jul 2020 | Status: Decided – Permitted

20/00317/FUL - Non Material Minor Amendment to omit side extensions, add a further bay to front extension and fenestration changes to garden room.

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54 Bromham Road Biddenham Bedford Bedfordshire MK40 4AQ

Ref. No: 20/01535/NMA | Received: Fri 17 Jul 2020 | Validated: Fri 17 Jul 2020 | Status: Decided – Permitted

20/00652/FUL - Condition 3 - Surface Water Drainage Strategy (discharge of condition)

Treetops 118 Bromham Road Biddenham Bedford Bedfordshire MK40 4AH

Ref. No: 20/01509/AOC | Received: Wed 15 Jul 2020 | Validated: Wed 15 Jul 2020 | Status: Decided – Permitted

Two storey rear extension, alterations to roof of existing single storey rear extension and front elevation windows.

10 Day's Lane Biddenham Bedford Bedfordshire MK40 4AD

Ref. No: 20/01447/FUL | Received: Tue 07 Jul 2020 | Validated: Tue 07 Jul 2020 | Status: Decided – Permitted

Erection of new dwelling with associated garage and access including variation of approved plans condition 2 attached to 19/00051/FUL (allowed under appeal ref APP/K0235/W/19/3227620) to lift the eaves, add a garden room to rear and increase the size of the garage.

Lavender Lodge 42 Main Road Biddenham MK40 4BE

Ref. No: 20/01354/S73 | Received: Fri 26 Jun 2020 | Validated: Tue 30 Jun 2020 | Status: Decided – Permitted

Two storey front, side and rear extensions, loft conversion with front, side and rear dormer windows and front portico. 32 Biddenham Turn Biddenham Bedford Bedfordshire MK40 4AZ

Ref. No: 20/01198/FUL | Received: Thu 11 Jun 2020 | Validated: Fri 12 Jun 2020 | Status: Decided – Permitted

One and two storey rear extension

4 Gardener Place Biddenham Bedford Bedfordshire MK40 4QU

Ref. No: 20/00857/FUL | Received: Thu 23 Apr 2020 | Validated: Thu 23 Apr 2020 | Status: Decided – Permitted

17/01798/FUL Condition 5 - School Travel Plan (Discharge of condition).

St James Lower School Main Road Biddenham Bedford Bedfordshire MK40 4BD

Ref. No: 18/01930/AOC | Received: Fri 20 Jul 2018 | Validated: Fri 20 Jul 2018 | Status: Decided - Permitted

Applications Refused

Information taken from Bedford Borough Council Planning Database Monthly listings Decided this month - for the month of September

ID# 3 - Western Red Cedar - Dismantle and replace with Austrian Pine to match remaining row of trees.

47B Church End Biddenham Bedford Bedfordshire MK40 4AS

Ref. No: 20/01708/TPO | Received: Thu 06 Aug 2020 | Validated: Thu 06 Aug 2020 | Status: Decided – Refused

Application Disposed of

Information taken from Bedford Borough Council Planning Database Monthly listings Decided this month - for the month of September

17/01798/FUL Condition 4 - Cycle Parking (Erection of a single storey detached timber building to provide 3 additional classrooms)

St James Lower School Main Road Biddenham Bedford Bedfordshire MK40 4BD

Ref. No: 18/01925/AOC | Received: Fri 20 Jul 2018 | Validated: Fri 20 Jul 2018 | Status: Decided - Disposed of

APPENDIX B

Biddenham Parish Council

Clerks Report for meeting on Wednesday 14th October 2020

Meetings

Parish Chair Peter Chase - weekly training and support
 Anna O'Meara Great Denham Clerk – provided new clerk overview
 Debs Slade – Pavilion overview
 Joe Slade – Web and Mail overview
 Greg Lawrence – Tree review

Remembrance Sunday

I have made contact with the vicar, who would like to take the service this year, and Joe Mummery (the bugler) who are both available. Borough is marking the event with a small socially distanced service and is asking the public not to attend. Consideration needs to be given as to how the Biddenham service will look this year. The wreath is ordered and will be delivered to Graham.

Christmas Trees

We are hoping to have the tree installed on Friday 4th December and taken down on or around 5th January 2021. I am currently awaiting a quote for the tree from Stagsdens but other costs are looking similar to last year. I have been regularly chasing Linden Homes regarding a potential site and electricity for a second tree in St Marys, but have no update.

Biddenham.org Website

I received some training from Joe Warren and have starting reviewing the website to ensure it is up to date and fit for purpose. The latest AGAR, audit report, minutes for the past 12 months and most recent agenda are now available and all links are working.

Parish Clerk Procedures

I have started to produce a number of procedures documenting the processes the Clerk undertakes and these are being saved in Dropbox.

Suppliers

Work has commenced to notify suppliers of the change in Clerk and move to electronic billing and correspondence but this is a time consuming task as most suppliers have reduced customer support due to Covid.

Bank Account

I am having ongoing issues trying to correspond with HSBC and have been unable to contact any one in their business banking department despite calling several times over the past month. The pin keypad process is cumbersome when you need to access the account and set up new payees. I would like consideration to be given to changing bank accounts.

Submissions

- AGAR submitted to Mazars
- VAT claim submitted to HMRC
- Grass Cutting Agreement Claim submitted to Borough

PRS

Signed by Chair..... Date.....

102020

We have been notified of changes to PRS billing which will result in an increase in our annual invoice. As a result, in conjunction with the Pavilion Manager, we are undertaking a detailed review of the needs of our hirers.

Karen Cotton
07.10.2020

APPENDIX C

Parish Council Borough Councillors update - October 2020

Bedford Council get money for High Street from HSHAZ programme

Bedford will receive £1.76 million to deliver building works and a cultural programme to revive Bedford High Street. The South East Midlands Local Enterprise Partnership, Historic England and LoveBedford are contributing funding.

Bedford Borough Council has currently earmarked 43 buildings as eligible for funding under the HSHAZ programme. Improvements to these buildings could include:

Reinstatement of traditional shopfronts.

Conversion of vacant floor space for retail and/or residential use.

Repair and reinstatement of architectural details to the façade of buildings.

Undertaking structural works to help achieve these improvements.

If you are a building owner in Bedford Borough and your premises falls within the High Street Heritage Action Zone, you can speak with the HSHAZ team about possible refurbishments to your property. If you would like to get in touch, please contact Jessica Mittler, HSHAZ Project Manager:

- Email: jessica.mittler@bedford.gov.uk
- Tel: 01234 276452

1m of Bedford 'Town funds' deal brought forward

Following recent announcements of increased financial support for Bedford from the Government, the Borough has now been given an additional £1 million thanks to the £3.6 billion Towns Fund. Bedford will benefit from a range of regeneration and growth projects thanks to a Government scheme to respond to the impact of the coronavirus pandemic.

Bedford Council given money to help end rough sleeping

Secretary of State for Housing, Communities and Local Government, Rt Hon Robert Jenrick MP announced that 274 Councils including Bedford would receive funding to provide interim accommodation and support as part of the Government's commitment to end rough sleeping.

Bedford Council has been given a fund of £450,000 by the Government to provide vulnerable adults in the area with a safe place to stay during these unprecedented times caused by the COVID-19 pandemic.

<https://www.gov.uk/government/news/274-councils-set-to-receive-housing-support-for-vulnerable-people>

Financial Impact of COVID-19 for Bedford Borough Council

Bedford Borough Council's Executive discussed the financial impact of COVID-19 following a report highlighting that the council is facing a financial gap of between £22 and £36million over the next five years with the impact of COVID-19 causing a significant pressure. More news available:

<https://www.bedford.gov.uk/news/Latest-News/2020-09-22-financial-impact-of-covid-19-for-bedford-borough-c/>

School Admissions

Bedford Borough Council's online admissions system is now open to all parents and carers whose children are due to transfer to secondary or upper school in September 2021.

Parents who live within the Borough who have a child in year 6 at primary school or year 8 at a middle school will need to transfer their child to a secondary school or upper school in September 2021. The transfer to Secondary 2021 round and the transfer to Upper 2021 round is available from 12 September 2020 via the Council website, closing 31 October 2020.

For parents who have a child due to transfer to middle school in September 2021, the transfer to middle school application form will go live from 26 September 2020 until 15 January 2021.

For children starting school in September 2021 (date of birth between 1 September 2016 – 31 August 2017), applications will open 26 September 2020 and will close 15 January 2021.

For further information go to www.bedford.gov.uk/onlineadmissions

DfT looking for new Chairperson for East –West rail

The Department for Transport announced that they are currently looking for a new chairperson for East-West rail.

Track and Trace App

The government has released new legislation as part of its efforts to drive down the rate of coronavirus infection and support the test and trace system.

On Friday 18th September it became law for hospitality venues to enforce the rule of 6 or face a fine of up to £4,000 and to log contact details for customer, visitors and staff as part of NHS Test and Trace.

From today, Thursday 24th September, this has been extended so that it will be a legal requirement to display an official NHS QR code poster to help people check in to venues.

The NHS COVID-19 App also launched today across the country. It can be downloaded via <https://covid19.nhs.uk/>

Council Increases Access To Waste and Recycling Centre

Changes at Bedford Borough's household waste recycling centre now mean more vehicles will be able to access the site and more booking slots will be available for anyone looking to drop off their waste and recycling.

From today (Thursday 17 September) vans and most trailers will be able to return to the site as they had prior to Covid-19. Like neighbouring authorities a booking system for the site remains in place to manage capacity, reduce waiting times and traffic congestion and keep everyone safe. Additionally the number of available slots has been increased, providing a further 448 slots a week.

Four week A428 closure between Bromham and Turvey

Anglian Water has apologised for the inconvenience but insists damage to a water main was caused by a 'third party'.

<https://www.bedfordindependent.co.uk/drivers-told-to-prepare-for-four-week-a428-closure-between-bromham-and-turvey/>

APPENDIX D

Biddenham Parish Council

Pavilion Report – September 2020

You may or may not be aware but the pavilion has been up and running since the beginning of September to hall hirers. However the Cricket Club did use it throughout July and August and have kindly paid us £25.00 per session to cover our cleaning costs.

Some regular hirers have decided to not restart for the foreseeable future due to the age of their clients and the fact that their sessions are a social interaction as well as fitness.

On the flip side we have gained a few new groups which is encouraging as the monthly income has sustained itself back up to normal levels. However I received bad news yesterday (5th October) that the hospital have again cancelled their use of our car park which is one of our largest incomes and has an effect of approx. £500 per month loss.

We currently have a very disciplined cleaning regime in process. Tracey, our cleaner, has been cleaning the hall between all hirers and is doing a great job as her hours have increased 4 fold. Also once per month a company come into the building and 'fog' the whole area. The chemical they use sits on all surfaces and lasts for 30 days, the chemical used reacts to touch, as soon as a surface is touched the chemical activates and kills any germs. Currently this service is booked in until the end of the year.

I have also been looking at different solutions to encourage hirers back into the building and from the feedback received it has come to light that installing broadband into the building would have a beneficial impact. This would allow hirers to have smaller classes in the hall but be able to 'zoom' to other clients whilst holding their class. It would also benefit from having a CCTV system installed which would help with security of the building. In the summer the cricket store was broken into and there have 'undesirables hanging out' in our car park in recent years. WIFI would also allow for a new 'smart' lock to be installed whereby individual door codes could be given to hirers for the length of time they requested the hire period. This only allows them to enter the building for the period of hire. It also would provide a log of who is entering the building and when.

Currently the door code is set to one code and it stays that way until it is next manually changed. This has the potential of more people knowing the code and gaining access at any time. There have been, in the past, on occasions whereby it was discovered that people have been using the facilities without our knowledge thus potentially creating a security risk, and in the current climate a potential health risk.

Approximate costs for supply and installation of new equipment.

Installation of broadband £70.00 (refunded if broadband contract with BT)
 Broadband monthly cost £28 per month (BT)(£336 per year)
 New Oak side door and frame £1200.00 (composite door would be the roughly the same)
 New 'Smart' Lock £260.00
 Approximate installation cost of new door and lock £500
 CCTV system supplied and installed approx. £1,600 + VAT

Total approx. costs £3,560

Signed by Chair..... Date.....

102020

Should this be approved then more detailed quotes can be obtained.

There has also been some discussions with the cricket club about more storage within the building and it has been suggested that the potential of the unused bar area could be converted into more storage space. The area currently stores the bar taps, sink/worktop area and shelving for when it was used as a bar which no longer has a use and as we no longer hold an alcohol licence and no longer hold evening events I cannot therefore see this being rectified. This would involve the clearing out of the area and making good together with implementing a new wall between the bar area and hall to replace the hatch. Again detailed quotes can be obtained if this is deemed to be useful but an approximation would be 1 weeks work for 2 men plus any materials (10 x £250 per day = £2,500 plus £500 materials).

For some time now we have been looking at making the booking system of the hall electronically but it has proved difficult to engage our current website provider to put this into action. I would request that Joe pass on the details of the provider so I may be able to engage in discussions around this. Alternatively I could look to engage a different provider to help me create this platform. Your approval would be appreciated.

Our caretaker Kate Horton has taken on the role of checking the playground equipment on a weekly basis which is required by the insurance and she is producing reports to this effect.

Finally it has been a very busy time during the pandemic but we have got through it and the staff have been amazing. Due to the situation the staff have not taken holiday this year and worked through the lockdown as they could in isolation therefore they have asked if this can be paid in lieu as it would be difficult to carry it over to next year.

Thank you

Deborah Slade
Pavilion Manager
07808 579330

APPENDIX E**Matters in Progress**

Due to the size of this file it has been saved as a separate document.

APPENDIX F**Biddenham Parish Council – Correspondence Log September 2020**

This document is produced to log general parish correspondence received by the Clerk during the month.

Date Received	Subject	Action Taken	Date Closed
5.9.2020	Letter from local resident requesting to weed the passageway between Elger Close and Bromham Road and expressing concern about oak trees outside No 8 Main Road.	<ul style="list-style-type: none"> Peter C confirmed weeds and issue and Clerk contacted Chris Horne to schedule work. Jon G who confirmed trees are on Boroughs schedule of work. Reply letter produced and hand delivered by Clerk. 	14.9.2020
15.9.2020	Email received asking for an old advert advertising a vacancy at Barton & Royle Homes in Turvey to be removed.	<ul style="list-style-type: none"> Joe W removed the link Email reply sent by Clerk 	16.9.2020
20.9.2020	Whats App from local resident concerned about nails protruding from new playground noticeboards.	<ul style="list-style-type: none"> Stewart B ground down the offending nails with a battery operated grinder. Whats App reply sent by Clerk. 	4.10.2020
25.9.2020	Email with grant application request from Kempston Hammers Cricket Club	<ul style="list-style-type: none"> Cllrs emailed and consensus agreed that we support local Biddenham Cricket Club and therefore we would be unable to help. Email reply sent by Clerk. 	5.10.2020
28.9.2020	Email from local resident expressing concerns about rubbish in the bus shelter.	<ul style="list-style-type: none"> Email reply from Clerk to resident asking them to monitor the situation to see if it was a one off issue or a re-occurring problem. 	1.10.2020