

Minutes of the Meeting of Biddenham Parish Council held on Wednesday 12th September 2018 at The Pavilion, Deep Spinney, Biddenham starting at 7.30pm.

Present: J Warren – Vice Chairman, J Gambold, A Jacobs, K Osuch, T Platt, F Slade, Mrs D Slade (Pavilion) and Ms Lyn Lyman (Clerk). In addition there were 8 member of the public.

In attendance: BB Cllr R Rigby.

49. Apologies for Absence:

Apologies were received from: Cllrs G Bates, P Chase & C Gee.

50. Declarations of Interest:

No declarations were made.

51. To approve the minutes of the meeting held on 11th July 2018:

The Minutes of the Parish Council Meeting held on 11th July 2018 were accepted and duly signed.

52. Public Open Session:

- a) *A resident had spoken to the grass cutter who said he is carrying out the weed clearance but is not using a poisonous substance.*
- b) *A resident requested an update on Gold Lane action regarding speeding. He had spoken to the Mayor about the situation. BB Cllr Gambold confirmed signs had already been erected and Borough will be carrying out a further speed survey soon. Once the results are back, Borough will consider what can be done in the future. Jon Shortland (Head of Highways) will be discussing this on Friday and a site visit may be arranged. B Cllr Rigby said he appreciated the issues and spoke about the process being designed in Bromham. A raised plate at Hampden Court might be better but there are no street lights in the immediate area and the road is too narrow for a roundabout.*
- c) *Resident: thought it would be appropriate if the Parish Council were to purchase a Tommy (6 ft aluminium) silhouette for Remembrance Day (£750). It would be a visual image that could enhance children's knowledge. The church are happy to house it. Wants it to be in place for 11/11/2018. It could go in the verge by the war memorial during Armistice. It was unanimously agreed to purchase one which should be delivered to BB Cllr Gambold's address. The Clerk is to place the order.*

Action: LL

53. Planning:

To note and comment on any new applications: The list of planning had been circulated previously.

54. Financial Matters:

It was resolved to approve the accounts for payment which had been circulated previously.

It was noted that staff salary forecast had increase significantly due to extra staff being employed. This needs to be reviewed and documented so that the Parish Council can meet all financial future obligations".

55. **Correspondence:**

No items.

56. **Reports:**

Clerks Report:

Are we having a poppy wreath for Remembrance Day? It was unanimously agreed to order one in the region of £12 – £17 and have it delivered to Cllr Bates home.

Action: LL

Borough Cllrs Report:

BB Cllr Rigby: recently had a meeting regarding the 20/20 road scheme, they are hoping to start the scheme in January.

Bromham Bridge will start next June and may take 12 months. Rail track are in charge of proceedings.

The Bromham stone bridge is to have a one way running system with cameras being put in place this month and a meeting in January to discuss findings.

The Mayor announced today that the railway station at Wixams is to be built.

Further development on Gold Lane Housing development: the first chance it has of being discussed is at the Planning Meeting taking place on 29th October. An external consultant is looking at issues. Regulation AD43 may determine the planning obligation/local plan.

CB Cllr J Gambold:

Had reported on various issues above.

Roundabout sub-committee:

Minutes had been circulated following a sub-committee meeting. It has been agreed not to go ahead as originally planned for a structure on the roundabout. It was suggested looking at alternative of building village gates. The sub-committee will consider options.

57. **Matters in Progress:**

The List had been circulated prior to the meeting.

It was agreed not to pursue BT any further re compensation for damage to The Green.

Andy Prigmore has been re-assigned to 'New Projects' and Jon Shortland is now our contact.

Our contact at Borough is no longer Andy Prigmore, he has been re-assigned to 'New Projects'. Jon Shortland is now our contact.

58. **Parish Concerns:**

Tree works: Crown lifting on the 3 Lime trees on ? . B Cllr Gambold has subsequently advised the Clerk of the TPO references. An application to carry out the work is to be made to Borough and ? are to be advised.

Greg Lawrence has been requested to cut back the hedging on the footpath to the side of pavilion but although the other hedging has been cut back, this particular piece hasn't been cut back. The Clerk is to check with Greg Lawrence. **Action: LL**

The sports surfacing on the playing field is not good as it was used too soon after it had been laid. The Committee should be sorting this out.

59. **Date of Next Meeting:**
Wednesday 10th October 2018.

The meeting reconvened to discuss Pavilion matters:

Debs Slade asked:

- What do people think of people using the pavilion, (instead of outside) especially if its wet. A group would like to use the hall to play tennis if it is raining? It would be a trust issue so Debs knows how to invoice them. This applies to the Holiday kids club. It was agreed this would be OK. There has been a charge of £10 to do use the toilets. If it rains they can come in?
- Forum 71 is a legacy booking, they are charged at the normal rate.
- As most of her time is spent on doing booking work, she would like automation of pavilion hall booking – this was agreed and Cllr Warren agreed to speak the website provider to get the Pavilion Booking Form automated. **Action: JW/DS**
- Who is responsible for Pavilion staff – Debs. Does holiday increase with years of service? It should be a standard contract. It was agreed to ask P Chase. **Action: DL/PC**
- Should the gate on the car park to the pavilion be locked every night? Debs believes the cleaner does it every night at 8.30pm or the last one out locks the gate. There is a sign on the gate which gives times when the gate will be locked. Debs will mention this to the cleaner. **Action: DS**
- As Debs had questions to ask, she had attended this meeting voluntarily, but does the Parish Council want her to attend on a regular basis? It was agreed there was no need to attend every meeting.

Meeting closed at 8.40pm.