

BIDDENHAM PARISH COUNCIL



Councillors, I hereby summon you to attend the **ANNUAL** meeting of Biddenham Parish Council on Tuesday, 16th May 2023 at 7.30pm at Biddenham Pavilion (**Upstairs meeting room**) to consider the following items of business.

AGENDA

- 1 **Election of Chairman**
To elect the Chairman for the coming year.
- 2 **Election of Vice Chairman**
To elect the Vice Chairman for the coming year.
- 3 **Apologies for Absence**
- 4 **Declarations of interest in items on the agenda**
- 5 **Cooption**
To consider coopting to fill any of the remaining four councillor positions following the uncontested election – the total number of positions on the council is nine.
- 6 **To approve the minutes of the parish council meeting** held on 18th April 2023.
- 7 **Public Open Session**
This council is committed to community engagement and therefore warmly invites members of the public to contribute during this part of the meeting.
- 8 **Correspondence (new items relating to the parish council for attention):**
 - No new items for attention.
- 9 **Clerk's report on matters in progress**
 - To review the action list.
- 10 **Meeting dates**
To agree dates and locations of council meetings and the Annual Parish meeting for the coming year.
- 11 **Committee membership and representatives**
To agree any changes to committee memberships and representatives. Currently:
Finance Committee: Cllrs Briggs, Slade, Fowler
Pavilion Committee: Cllrs Briggs, Gee
Personnel Committee: Cllrs Briggs, Fowler, Gee
Village Hall representative: NEW
Planning representatives for Golf Course land: Cllrs Chase, Fowler
Planning area representatives: Matrix of roads vs Councillors available on request.
- 12 **Borough Councillors' Report**
Report to be circulated to councillors and placed on the parish council website.
- 13 **Highways & Open Spaces**
 - a) Proposal from Cllrs Chase/Briggs: To replace the broken "Tommy" statue with a stronger steel replica from a local craftsman at a cost of £495 (20% of profits to the Poppy Appeal charity).
 - b) To consider placing a column along Biddenham Turn to hold the vehicle activated speed sign (SID) – this will allow the solar panel to be added and remove the need to keep charging and replacing the batteries.
- 14 **Biddenham Pavilion**
To consider three quotes to upgrade the Pavilion lighting to LED; this can then be included in the grant application to the BBC Climate Change Fund.

15 Financial Matters

- To approve payments and note receipts.
- Annual accounts (2022/23): To receive the internal audit report and approve the end-of-year accounts and the Annual Governance & Accountability Return (AGAR) form to be sent for external audit.

16 Planning applications

- To consider the following planning applications and any received between the date of issuing the agenda and the meeting:
None at time of agenda being issued.

17 Business for future agendas (No actions can be taken on items not on the agenda)

Date of next meeting: 20th June 2023 – Biddenham Pavilion