

# BIDDENHAM PARISH COUNCIL



Councillors, I hereby summon you to attend the meeting of Biddenham Parish Council on Tuesday, 21<sup>st</sup> February 2023 commencing at 7.30pm at Biddenham Pavilion (**Upstairs meeting room**) to consider the following items of business.

## AGENDA

- 1 **Apologies for Absence**
- 2 **Declarations of interest in items on the agenda**
- 3 **To approve the minutes of the parish council meeting** held on 17<sup>th</sup> January 2023.
- 4 **Cooption**  
To consider coopting to fill the one councillor vacancy. One candidate has applied.
- 5 **Public Open Session**  
This council is committed to community engagement and therefore warmly invites members of the public to contribute during this part of the meeting.
- 6 **Correspondence (new items requiring council attention):**  
No new items requiring council attention.
- 7 **Clerk's report on matters in progress**
  - To review the action list.
- 8 **Highways & Open Spaces**
  - Request from BBC Street Numbering team to name the Phase 1 streets at the development north of Bromham Road. To ratify the decision to support the names put forward by the parishioner who named the streets at the Saxon Park development.
  - Proposal from Cllr Briggs: To consider placing a number of wooden bollards on the verge opposite the school on Biddenham Turn to protect the verge (picture of issue circulated). Bollards supplied and installed by BBC at £145 each.
- 9 **Grant for Biddenham Conservation Group**  
To consider a grant request from Biddenham Conservation Group: £417 for tools (loppers, secateurs, pruning saw, trolley), £47 for seats, and £157 for annual insurance.
- 10 **The Loop distribution**  
Proposal from Cllr Briggs: To consider providing £485 towards a one-off, village-wide distribution of The Loop magazine (potentially the June edition). The aim is to assist in generating new subscriptions for the magazine and to disseminate information on the availability of CIL funding for the parish council.
- 11 **Annual Risk Assessment**  
To approve the annual risk assessment.
- 12 **Parish council elections update**  
To share details of the May election process.
- 13 **Borough Councillors' Report**  
Report to be circulated to councillors and placed on the parish council website.
- 14 **Financial Matters**  
To approve payments, note receipts, and review the financial reports.

**15 CIL Spending**

- To review and, if satisfied, adopt the CIL Policy and process proposed by the Capital Projects Working Group (Cllrs Cotton, Briggs, Osuch). \*Remit: To bring forward criteria for deciding on applications for projects using CIL funding. To bring forward potential projects to the council.
- To note a request for CIL funding from Biddenham Cricket Club (If received prior to meeting)

**16 Planning applications**

- To consider the following planning applications and any received between the date of issuing the agenda and the meeting:

APPLICATION NO: 23/00224/FUL Full Planning Application

PROPOSAL: First floor front/side extension and new oriel bay to front

LOCATION : Last House 8B The Paddock Biddenham Bedford Bedfordshire MK40 4RG

APPLICATION NO: 23/00291/TPO Tree Preservation Order Application

PROPOSAL: Oak (ID# 1) - Reduce all lateral growth by 1.5, to 2.5m where possible and to reduce overhang over properties and balance crown where needed. Remove all deadwood. Silver Birch (ID# 2) - Reduce lateral growth by 0.75-1m as needed, to balance crown

LOCATION : 49 Main Road Biddenham Bedford Bedfordshire MK40 4BD

**17 Business for future agendas (No actions can be taken on items not on the agenda)**

**Date of next meeting:** 21<sup>st</sup> March 2023 – Biddenham Pavilion