

# BIDDENHAM PARISH COUNCIL



Councillors, I hereby summon you to attend the meeting of Biddenham Parish Council on Tuesday, 15<sup>th</sup> November 2022 commencing at 7.30pm at Biddenham Pavilion (**Upstairs meeting room**) to consider the following items of business.

## AGENDA

- 1 **Apologies for Absence**
- 2 **Declarations of interest in items on the agenda**
- 3 **To approve the minutes of the parish council meeting held on 18<sup>th</sup> October 2022.**
- 4 **Public Open Session**
  - This council is committed to community engagement and therefore warmly invites members of the public to contribute during this part of the meeting.
- 5 **Correspondence (requiring council attention):**
  - a) Email from a resident relating to drainage and parking issues on Main Road. Clerk arranged a meeting with BBC Highways in relation to the drainage issue. Parking issue on agenda.
  - b) Emails from residents in relation to the Gold Lane development, including hedge/tree screening.
- 6 **Clerk's report on matters in progress**
  - To review the action list.
- 7 **Grant request – St James' Barn**

To consider a grant request from St James' Barn for £1,864 (Inc VAT £311) for blinds.
- 8 **Highways & Open Spaces**
  - a) To finalise the details of the memorial tree for the late Cllr Graham Bates.
  - b) To consider approaching St James' Primary School, with advice from BBC Highways, to attempt to resolve parking issues on Main Road.
  - c) Proposal from Cllr Cotton: To purchase 2 x Morelock Speed Indicator Devices with solar panels (c.£2,950 each) and 3 x columns (c.£250 each) using current savings or CIL (as required). The council already has one SID but it requires a standalone column to allow it to be used with the solar panel.
- 9 **Biddenham Pavilion**
  - a) To review and consider three quotes for CCTV at the Pavilion.
- 10 **Borough Councillors' Report**

Report to be circulated to councillors and placed on the parish council website.
- 11 **Financial Matters**
  - a) To approve payments and note receipts.
  - b) To consider opening a savings account.
- 12 **CIL Spending**
  - a) Update from Capital Projects Working Group in relation to CIL spending (Cllrs Cotton & Osuch). Remit: To bring forward criteria for deciding on applications for projects using CIL funding. To bring forward potential projects to the council.
  - b) Following a request for further information at the October meeting: to review any additional information from Biddenham Tennis Club to support their application for financial assistance for resurfacing of the courts and repairs to the fencing. Total estimated cost for resurfacing is estimated to be c.£50k and fencing c.£10k.

**13 Planning applications**

- To consider the following planning applications:

APPLICATION NO: 22/02358/FUL Full Planning Application

PROPOSAL: Erection of replacement dwelling and integral garage.

LOCATION : 43 Day's Lane Biddenham Bedford Bedfordshire MK40 4AE

APPLICATION NO: 22/02440/FUL Full Planning Application

PROPOSAL: Alterations to existing pitched roof to create terrace at rear, alterations to front dormer windows and new rear dormer window

LOCATION : 6 Hampden Court Biddenham Bedford Bedfordshire MK40 4HX

Noted for further discussion:

None

**14 Annual NJC pay scale adjustment**

- To resolve that, under Section 1 Paragraph 2 of the Public Bodies (Admission to meetings) Act 1960, the press and public be excluded from the meeting for the next item of business due to the confidential nature of staff matters.
- To agree the implementation of the new pay scales as agreed by the National Joint Council for Local Government Services (NJC) for 2022-23 to be implemented (backdated) from 1 April 2022. Clerk and Pavilion staff pay is tied to this salary scale.

**15 December meeting**

Proposal from Cllr Chase: To consider if a meeting in December is required.

**16 Business for future agendas (No actions can be taken on items not on the agenda)**

**17 Date of next meeting: TBC – Biddenham Pavilion**