

BIDDENHAM PARISH COUNCIL



Minutes of the meeting of BIDDENHAM PARISH COUNCIL held on 12th July 2022 at 7.30pm in Biddenham Pavilion.

MINUTES

Present: Cllrs Stewart Briggs (Chairman), Graham Bates, Harry Fowler, Chris Gee, Karen Cotton, Peter Chase.

In attendance: Borough Cllrs Roger Rigby and Jon Gambold, David Brough (Clerk).

- 1 **Apologies for Absence:** Cllr Krzys Osuch (Away), Irina Madan Sau (Childcare), Francia Slade (Unwell).
- 2 **Declarations of interest in items on the agenda:** Cllr Fowler declared a personal interest in planning application 22/00989/OUT and did not take part in that discussion. Borough Councillor Rigby is not required to declare interests, but he wished to confirm he would not be speaking during planning application 22/01532/FUL.
- 3 **To approve the Minutes of the parish council meeting** held on 14th June 2022.
Resolved to approve the minutes of the meeting as an accurate record.
- 4 **Public Open Session**
 - A member of the public spoke in relation to a potential future planning application (expected late August) for a third dwelling at 12/12A Vicars Close and to confirm there were no plans to submit an application covering the field to the south of Vicars Close. Further details have been submitted and are available upon request.
 - A parishioner spoke in relation to average speed cameras, placing a speed sign on Gold Lane, and a 20mph limit to cover Gold Lane.
 - A parishioner spoke in relation to the amount of grass cutting in Biddenham.
 - A parishioner spoke in relation to watering the new Biddenham trees, a restriction to dogs at the new open space associated with the Gold Lane housing development, tree planting near the river (BBC involvement), elastic bands being discarded on the ground, and for a progress update on finding suitable allotment land.
- 5 **Correspondence (requiring council attention):**
 - Contact from two parishioners in relation to a noise disturbance from the Pavilion car park. Situation to be monitored – no current actions.
- 6 **Clerk's report on matters in progress**
 - Currently awaiting proposal from BBC Highways for double yellows along Gold Lane (Deep Spinney to Hampden Court). This was requested by the parish council following an approach by residents.
 - Additional tree planting under the Trees For Streets initiative: councillors have indicated support for more tree planting so the clerk is preparing a proposal based on location suggestions from councillors – for discussion at a future meeting. Cllr Briggs will request location suggestions from the public in his next The Loop article.
- 7 **Highways & Open Spaces**
 - a) *To review and consider any actions to take from the Bromham Road Pedestrian Refuge feasibility study commissioned by the parish council and produced by BBC Highways.*
Councillors agreed to put spending on pedestrian refuges on hold at present. Cllr Briggs will write to the BBC Portfolio Holder for Highways in relation to average speed cameras.
 - b) *To ratify the BBC Highways 20mph limit proposal that was created in line with the parish council's request.*
Resolved to support the proposal from BBC Highways. Proposal available on request.

8 Grant request from Biddenham Conservation Group

To consider a funding request from Biddenham Conservation Group for tools amounting to £932.

Resolved to issue this grant.

9 Biddenham Pavilion

a) To approve a quote for an Energy Performance Certificate and report for the Pavilion at £240 (Ex VAT), as a first step towards future proofing the building. BBC Climate Change Fund expected to cover 50% of cost.

Resolved to approve this work.

b) To approve a quote for a "reinstatement cost assessment" at £130 (Ex VAT) for insurance purposes.

Resolved to approve this work.

c) To consider placing a clothing bank in the Pavilion car park following an approach by Astco. Brochure sent to councillors.

Resolved not to place a clothing bank in the car park – there is already a bank elsewhere in the village.

10 Borough Councillors' Report

No written report provided. Cllr Gambold confirmed he was meeting a BBC representative about removing the tree stump at Biddenham Turn. Cllr Gambold stated he was supporting the planting of wildflowers at 4 locations in Biddenham, funded from his ward fund.

11 Financial Matters

The following payments were approved and receipts noted. Budget variance analyses are available in the appendix.

Date Paid	Category	Payee/Payer	Desc	Receipts	Payments Gross
27/06/2022	Staff Costs	Multiple			£ 1,797.10
27/06/2022	Website	TSO (Expense D Brough)	Hosting costs (switched to annual)		£ 103.04
27/06/2022	Payroll	Red Shoes	Quarterly Payroll		£ 126.00
27/06/2022	Deposits returned				£ 450.00
27/06/2022	Pavilion Maintenance/Service/Inspections	P Bartram	Pressure testing		£ 384.00
27/06/2022	Pavilion Maintenance/Service/Inspections	P Bartram	Motorised power head		£ 174.00
27/06/2022	Pavilion Other	123 Reg (c/o David Brough)	Hosting Pavilion Website		£ 1.20
27/06/2022	Website	D BROUGH	lonos Pavilion Website Hosting		£ 12.00
27/06/2022	Play Area maintenance	R Fone	Playground protective netting		£ 490.00
30/06/2022	General Administration	Unity Trust	Bank charges		£ 18.00
01/07/2022	Lawn Treatment (Greenthumb)	Greenthumb	Monthly - Village Green		£ 21.83
10/06/2022	Pavilion Hire fees	Multiple		£ 2,200.00	
14/06/2022	Pavilion Utilities	Direct Debit (E.ON NEXT)	Electrics Green		£ 12.08
15/06/2022	Website	Direct Debit (GOCARDLESS)	TSO Hosting Costs		£ 83.04
20/06/2022	Pavilion Utilities	Direct Debit (OPUS ENERGY LTD)	Electrics		£ 366.72
23/06/2022	Pavilion Utilities	Direct Debit (ANGLIAN WATER BUSI)	Water		£ 10.00
24/06/2022	Pavilion Utilities	Direct Debit (BT GROUP PLC)	Broadband		£ 53.94

12 Planning applications

- To consider a response to the Local Plan 2040 consultation (Plan for Submission Reg. 19)

It was agreed that no response was needed as there were no material changes from the Local Plan 2030 for Biddenham. The two development sites remained as "Policy 18 Land at Gold Lane" and "Policy 23 Land to the rear of Bromham Road". The land between Biddenham and Great Denham (aka Golf Course land) remained as designated Urban Open Space rather than land available for development.

- To consider the following planning applications:

The following planning applications were acknowledged without comment or objection unless noted otherwise:

APPLICATION NO: 22/01504/TPO Tree Preservation Order Application

PROPOSAL: Black Walnut, Juglans nigra ID#2 - Reduce all of the overall crown height by 2-3m, by reducing back to secondary growth points. Reduce all the remaining lateral crown to keep good profile and balance with height reduction

LOCATION : 53 Church End Biddenham Bedford MK40 4AS

APPLICATION NO: 22/01532/FUL Full Planning Application

PROPOSAL: Proposed development of 3 No. detached dwellings with garaging and associated parking

LOCATION : Rear Of 108 And 110 Bromham Road Biddenham Bedford Bedfordshire MK40 4AH

Amendment: APPLICATION No 22/00989/OUT TYPE: Outline Application
PROPOSAL: Outline application for the demolition of existing dwelling and erection of 3 new dwellings. All matters reserved except Access and Layout.
LOCATION : 16 Vicars Close Biddenham Bedford Bedfordshire MK40 4BG

APPLICATION NO: 22/01582/FUL Full Planning Application

PROPOSAL: One and two storey front, side and rear extensions and roof alterations to remodel existing dwelling

LOCATION : 8 Darlow Drive Biddenham Bedford Bedfordshire MK40 4AX

Resolved to object to this application. The parish council takes the same view as the Planning Officer who refused permission for a similar application (21/03251/FUL) at 9 Darlow Drive in December 2021. This has the following conclusion, which the parish council supports for this application at 8 Darlow Drive: "The proposal is not considered to respect the local context or enhance the character and identity of the area... The proposed two storey side extension is considered to have a dominant flank wall and a bulky, incongruous design that would appear prominent within the street scene."

13 **Business for future agendas (No actions can be taken on items not on the agenda)**

Request from councillors to purchase another speed sign to add to Main Road once grants become available again – Cllr Cotton to advise when that happens. Clerk and Cllr Cotton to move the speed sign from Bromham Road to Biddenham Turn and to extract the data from it.

14 **Date of next meeting:** 20th September 2022 – Biddenham Pavilion

BPC - Spend Against Budget 2022/23

BIDDENHAM PARISH COUNCIL



	YTD (Actual) Net	Annual Budget	Budget (Part year)	Variance
Precept Income	25,720	51,439		
Grass Cutting Income	2,239	2,250		
Bidwells Income	2,000	2,000		
VAT Refund	7,441	0		
CLL Receipts	60,527	0		
Bank Interest	0	25		
Total Income	97,926	55,714		
Employment Costs				
Staff Costs	4,362	16,508		
Payroll	126	476		
Employment Costs	4,488	16,984	4,514	26
Admin				
Audit Fees	145	540		
General Administration	18	300		
Affiliation Fees/Subscriptions	0	813		
Website	432	500		
CLL Training	0	200		
Clerk's Training	30	0		
Admin	625	2,353	625	0
Insurance				
Insurance	2,946	3,250	250	250
Highways, Parks and Open spaces				
Street Furniture repairs	0	1,150		
Minor Highways works	0	500		
Grass cutting	0	17,000		
Lawn Treatment (Greenthumb)	153	265		
Grass Equipment Maintenance	361	1,500		
Tree surgery	220	4,000		
SSSI (Beds Wildlife Trust)	0	600		
Play Area Safety Inspection	0	300		
Play Area maintenance	490	700		
Christmas Tree & Illuminations s137	0	4,400		
Highways, Parks and Open spaces	1,223	30,415	8,083	6,860
Grants to community groups				
	0	1,500	399	399
Miscellaneous				
St Mary's noticeboard	1,016	0		
Contingency	0	2,000		
Miscellaneous	1,016	2,000	532	-485
Total Outgoings	10,298	56,502	14,402	7,049
Year To Date Net P&L	87,628	-788		

BPC Pavilion - Spend Against Budget 2022/23

BIDDENHAM PARISH COUNCIL



		YTD (Actual) Net	Annual Budget	Budget (Part year)	Variance
Pavilion Car Parking charge		2,050	6,360		
Pavilion Hire fees		7,751	16,200		
Pavilion Cricket Club Fees		0	1,300		
Pavilion Other income	Parish Council Reserves	0	0		
Pavilion Grant income	Covid Grants BBC	0	0		
Total Income		9,801	23,860		
Deposits returned	Deposits returned	1,350	0		
Employment Costs	Pavilion Staff Costs	2,111	11,172	2,969	858
	Pavilion Utilities	1,558	3,750		
	PRS Licence	0	750		
	Pavilion Maintenance/Servicing/Inspections	970	6500		
	Pavilion Cleaning materials	0	900		
	Pavilion Other	263	0		
Running costs		2,790	11,900	3,162	372
	Pavilion Induction Loop	1,295			
	Commercial oven	2,010			
		0			
		0			
Improvements		3,305	0	250	-3,055
Total Outgoings		9,557	23,072	6,382	-1,825
Year To Date Net P&L		244	788		