

BIDDENHAM PARISH COUNCIL



Minutes of the Annual meeting of BIDDENHAM PARISH COUNCIL held on 19th April 2022 at 7.30pm in Biddenham Pavilion.

MINUTES

Present: Cllrs Stewart Briggs (Chairman), Graham Bates, Irina Madan Sau, Krzys Osuch, Harry Fowler, Peter Chase (Vice Chairman), Chris Gee, Karen Cotton.

In attendance: David Brough (Clerk) and four members of the public.

1 **Apologies for Absence:** None.

Not present: Cllr Francia Slade (Unwell), Borough Cllrs Roger Rigby (Away) and Jon Gambold (Unwell).

2 **Declarations of interest in items on the agenda:** Cllr Bates declared a personal interest in agenda item 10(a) as a member of the social group requesting the commercial oven.

3 **To approve the Minutes of the Parish Council meeting** held on 15th March 2022.

Resolved to approve the minutes of the meeting as an accurate record.

4 **Public Open Session**

- One member of the public spoke in relation to the road surface on Bromham Road and the timing of the traffic lights at King George Avenue/Bromham Road.

5 **Correspondence (requiring council attention):**

- *Parishioner emailed again in relation to the loss of the hedge on Gold Lane and raised an enforcement action with BBC Planning.* BBC have requested the tree officer to inspect the hedge and have not yet provided an update.
- *Parishioner emailed about the state of the verge on Manor Road.* Clerk has advised that this verge is unregistered land, to which the parish council is not legally allowed to take over or maintain (BBC Legal Team advice).
- *Parishioner emailed supporting further tree planting in the new season.*
- *Request from a parishioner for assistance in locating an area to plant sunflowers.* Clerk to point the parishioner towards Bidwells and the borough council, who are the landowners.
- *Parishioner emailed asking to share/coordinate any plans for hosting Ukrainians in Biddenham.* Details added to village website.

6 **Clerk's report on matters in progress**

Key actions below – full tracker available on request.

- New trees for Biddenham: BBC have completed planting the 40 new trees for Biddenham, funded by the parish council.
- The new noticeboard for St Mary's is due to be installed the day after this meeting.
- Pavilion EICR electrical testing has been completed and the certification is imminent.
- The pruning works to the trees on Main Road has been completed.

7 **Reserves policy**

The draft Reserves Policy was discussed and debated and amendments were suggested. Clerk will issue a revised version for approval at a future meeting. Councillors will also look to bring spending ideas to council meetings for the spending of CIL money, which will shortly start to be received from development in the parish.

8 **New defibrillator**

To consider a request to provide a defibrillator in the porch at St James' church.

Resolved to purchase the defibrillator and box at a cost of £2200, subject to the church taking on future maintenance costs and taking care of any planning implications from the installation.

9 Highways & Open Spaces

- To review an email from BBC Engineering Services about a Social Value Bid for 12 social value projects. Councillors suggested a number of ideas that Cllr Briggs and the Clerk will take forward into a bid.
- To consider extending the annual grass cutting quote to cover an extra 7 cuts on Bromham Road (service road); an increase from 12 to 19 cuts at £60 a cut.
Resolved to approve this quote.

10 Biddenham Pavilion

To consider a commercial oven for the Pavilion to complement the smaller domestic oven.

Resolved to purchase a commercial oven at £1300, to cover the electric installation costs, and to accept the offer of £500 from Forum 71 the group who wish to use it.

11 Borough Councillors' Report

Report circulated to councillors and placed on the parish council website.

12 Financial Matters

- The following payments were approved and receipts noted:

Date Paid	Category	Payee/Payer	Desc	Receipts	Payments Gross
18/03/2022	Staff Costs				£ 2,236.07
18/03/2022	Other works	D BROUGH	Ukraine Flag		£ 83.89
21/03/2022	Grant to Bidd Pond - Mower	Whites ES			£ 530.00
21/03/2022	Christmas Tree & Illuminations s137	BEDFORD BOROUGH CO	Tree Pit install		£ 753.29
31/03/2022	General Administration	Service Charge	Bank charges		£ 18.00
21/03/2022	Pavilion Utilities	Opus	Electric		£ 565.40
23/03/2022	Pavilion Utilities	Anglian Water	Water		£ 10.00
24/03/2022	Pavilion Utilities	BT	Broadband		£ 53.94
29/03/2022	Pavilion Utilities	Opus	Gas		£ 397.86
31/03/2022	General Administration	Service Charge	Bank charges Savings		£ 18.00
01/04/2022	Lawn Treatment (Greenthumb)	Greenthumb	Monthly - Village Green		£ 21.83
01/04/2022	Lawn Treatment (Greenthumb)	Greenthumb	Monthly - Village Green		£ 21.83
01/04/2022	Other works	HOUSEHOLD WASTE CO	SSSI Flytip clearance		£ 125.00
01/04/2022	Other works	ALEX ASH	Pavilion bush works - Cricket net		£ 150.00
01/04/2022	Deposits returned	Multiple			£ 225.00
Not yet paid	Grass Equipment Maintenance	Whites ES	Outfield Mower service		£ 432.70
Not yet paid	Clerk's Training	BATPC	VAT Course		£ 30.00
Not yet paid	St Mary's noticeboard	Greenbarnes			£ 1,219.70
Not yet paid	Pavilion Maintenance/Servicing/Inspections	KTJ Services	Pavilion Descaling		£ 105.00
Not yet paid	Tree surgery	Quercus	Main Rd trees		£ 220.00
Not yet paid	Pavilion Maintenance/Servicing/Inspections	Smiths Fire	Fire alarm/lighting inspection		£ 180.00
Not yet paid	Website	TSO (Expense D Brough)	Hosting costs		£ 8.39
Not yet paid	Pavilion Hire Fees	Multiple	Month	£2,650.00	

13 Planning applications

The following planning applications were acknowledged without comment or objection, unless noted otherwise:

APPLICATION NO: 22/00617/TPO Tree Preservation Order Application
PROPOSAL: T 7, 8, 9 Douglas Firs - Remove to ground level
LOCATION : 1 Thorpe Close Biddenham Bedford Bedfordshire MK40 4RA

APPLICATION NO: 22/00568/DC3 District Council Reg 3 Application
PROPOSAL: Erection of an additional teaching block at Biddenham International School and Sports College, comprising six new classrooms and supporting facilities, along with associated external works.
LOCATION : Biddenham International School And Sports College Biddenham Turn Biddenham Bedford Bedfordshire MK40 4AZ

APPLICATION NO: 22/00831/TPO Tree Preservation Order Application
PROPOSAL: T1 - Ash. Crown reduce by 3 metres all over
LOCATION : 20D Bromham Road Biddenham Bedford Bedfordshire MK40 4AF

Amended plans: Block and Location plans V01A 4 April 2022, Supporting Information V04 4 April 2022.
APPLICATION No 22/00258/FUL TYPE: Full Planning Application
PROPOSAL: Single storey front and rear extensions. Loft conversion and roof alterations. Creation of new access
LOCATION : 26 Bromham Road Biddenham Bedford Bedfordshire MK40 4AF

Notification of APPEAL

PROPOSAL : Erection of a 2.5 storey detached dwelling with integral garage, external works and a front boundary wall with gates.
PLANNING NO: 21/00641/FUL Full Planning
LOCATION : Land Between 60 And 64 Bromham Road Biddenham Bedfordshire

14 **Business for future agendas (No actions can be taken on items not on the agenda)**

Following a request for allotments in Biddenham, the Clerk and Cllr Fowler will look for potential sites and then bring the item to a future council agenda if a viable site can be found.

15 **Date of next meeting:** 17th May 2022 – Biddenham Pavilion