

BIDDENHAM PARISH COUNCIL



Councillors, I hereby summon you to attend the meeting of Biddenham Parish Council on Tuesday, 15th March 2022 commencing at 7.30pm at **Biddenham Pavilion (Upstairs meeting room)** to consider the following items of business.

AGENDA

1 **Apologies for Absence**

2 **Declarations of interest in items on the agenda**

3 **To approve the Minutes of the Parish Council meeting** held on 15th February 2022.

4 **Public Open Session**

- This council is committed to community engagement and therefore warmly invites members of the public to contribute during this part of the meeting.

5 **Correspondence (requiring council attention):**

- Parishioner emailed multiple times in relation to construction vehicles still missing the Deep Spinney entrance to the development site and having to turn around in Gold Lane/Thorpe Close. Also questioned BBC about the works on the hedge on Gold Lane. BBC have approved Dandara's request to place new signs on the BBC-owned verge. BBC Enforcement have requested the tree officer to inspect the hedge.*
- Parishioner emailed with concern about the trees at the Biddenham Pit (SSSI) during the storm. Wildlife Trust, who maintain the land, have confirm they undertake tree inspections and have no current concerns following a recent site visit.*
- Two parishioners emailed with concern over the standard of the coffin path (Footpaths 10 & 13), which has now been ploughed. Clerk has discussed this with the BBC Rights of Way officer – restoring the footpath has been carried out to a legal standard.*
- Parishioner emailed about the state of the verge on Manor Road. Clerk advised that the parish council's request to place bollards was previously turned down by Wingfield/Bidwells.*
- Parishioner emailed in relation to the new tree locations – requesting an additional one opposite Nevern Gardens. Three trees remain to be planted and no more are being ordered this year by BBC.*
- Parishioner emailed requesting the parish council to fly the Ukrainian flag at the flagpole on Main Road.*

6 **Clerk's report on matters in progress**

- To review the action list.

7 **Annual Parish meeting**

To discuss the approach for this year's Annual Parish meeting – in 2021 this was held in April.

8 **June 2022 meeting**

To agree whether to move the 21st June council meeting, which the Chairman cannot currently attend.

9 **Grant Request**

To consider a grant request from Friends of Biddenham Village Pond for £530 for a new mower.

10 **Highways & Open Spaces**

To consider the annual grass cutting quote from Chris Horne Gardens Ltd.

11 **Biddenham Pavilion**

- To note the Pavilion Committee decision to approve the cutting back of a tree/bush by the playground at the Pavilion, which is blocking the replacement of the netting – £150 including waste removal

- b) To approve a quote to replace the cricket safety netting protecting the Pavilion playground
- c) To receive the Pavilion report from the Pavilion Manager

12 Borough Councillors' Report

Report to be circulated to councillors and placed on the parish council website.

13 Financial Matters

- To approve payments and note receipts

Date Paid	Category	Payee/Payer	Desc	Hire fees	Receipts	Payments Gross
18/02/2022	Pavilion Other	BBC (D Brough expense)	TRADEWASTE			£ 307.80
18/02/2022	Staff Costs	Multiple	Feb Payroll			£ 2,485.06
28/02/2022	Deposits returned		Pavilion Deposit Return			£ 75.00
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28/02/2022	Deposits returned		Pavilion Deposit Return			£ 75.00
28/02/2022	Deposits returned		Pavilion Deposit Return			£ 75.00
28/02/2022	Deposits returned		Pavilion Deposit Return			£ 75.00
21/02/2022	Pavilion Utilities	Opus	Electric			£ 607.22
22/02/2022	Pavilion Utilities	Opus	Gas			£ 309.83
23/02/2022	Pavilion Utilities	Anglian Water	Water			£ 10.00
10/03/2022	Pavilion Hire fees	Multiple		£ 2,686.25		
Not yet paid	Payroll	Red Shoes	Quarterly Payroll			£ 118.80
Not yet paid	Website	TSO (Expense D Brough)	Hosting costs			£ 8.39
Not yet paid	Pavilion Cleaning materials	VIKING				£ 67.85
Not yet paid	Pavilion Cleaning materials	VIKING				£ 67.86
Not yet paid	Pavilion Cleaning materials	Amazon (Expense D Slade)				£ 90.18

14 Planning applications

APPLICATION NO: 22/00361/TPO Tree Preservation Order Application

PROPOSAL: T1 - Weeping Willow, crown reduce by 2-2.5 metres all round. T2 - Walnut, Reduce by 2-2.5 metres all round.

LOCATION : 11 Day's Lane

APPLICATION NO: 22/00295/FUL Full Planning Application PROPOSAL: Erection of attached carport/garage to side

LOCATION : Tettenhall 36 Day's Lane

APPLICATION NO: 22/00427/DC3 District Council Reg 3 Application PROPOSAL: Extension to the existing cafeteria building to provide additional dining space, expanded kitchen area and external seating area.

LOCATION : Biddenham International School And Sports College Biddenham Turn

APPLICATION NO: 22/00433/FUL Full Planning Application PROPOSAL: Demolition of existing conservatory at rear and erection of single storey rear and side extension, single storey front extensions including new bay, fenestration changes and associated external works LOCATION : 54 Bromham Road

APPLICATION NO: 22/00386/FUL Full Planning Application

PROPOSAL: Demolition of existing garage and erection of one and two storey front, side and rear extensions, new roof and external alterations to re-model existing dwelling. LOCATION : 55 Day's Lane

APPLICATION NO: 22/00304/FUL Full Planning Application

PROPOSAL: One and two storey front, side, rear extensions and alterations to remodel existing dwelling

LOCATION : 11 Biddenham Turn

APPLICATION NO: 21/03302/MAR Major Reserved Matters Application

PROPOSAL: Reserved Matters (Appearance, Landscaping, Layout and Scale) for Phase 2 of Outline permission 18/00140/MAO comprising 130 dwellings and associated works, to include details required by Conditions 5 (Circulation Routes), 7 (Landscape and Ecological Mitigation) and 8 (Planting Plans) in respect of Phase 2 only.

LOCATION : Land At Deep Spinney Gold Lane And Duck End Lane Biddenham Bedfordshire

Noted for further discussion:

None

15 Staffing matters

- a) To resolve that, under Section 1 Paragraph 2 of the Public Bodies (Admission to meetings) Act 1960, the press and public be excluded from the meeting for the next item of business due to the confidential nature of staff matters.

<Members of the press and public will be asked to leave the meeting or be placed in the meeting room for this Closed Session>

- b) Annual staffing salary review

16 **Business for future agendas (No actions can be taken on items not on the agenda)**

17 **Date of next meeting:** 19th April 2022 – Biddenham Pavilion

- 7.00pm Annual Parish Meeting – meeting hosted by the parish council on behalf of residents
- 7.30pm Parish Council meeting