

BIDDENHAM PARISH COUNCIL



Councillors, I hereby summon you to attend the Meeting of Biddenham Parish Council on Tuesday, 21st September 2021 commencing at 7.30pm at **Biddenham Pavilion (Upstairs meeting room)** to consider the following items of business.

AGENDA

1 Apologies for Absence

2 Declarations of interest in items on the agenda

3 Cooption

To consider coopting to fill the Casual Vacancy. One applicant has come forward.

4 To approve the Minutes of the Parish Council meeting held on 20th July 2021.

5 Public Open Session

- This council is committed to community engagement and therefore warmly invites members of the public to contribute during this part of the meeting.

6 Correspondence (requiring council attention):

- *Parishioner emailed in relation to a gate/barrier that has been removed from the footpath adjoining Main Road (Next to No.5). Clerk contacted BBC RoW team who have passed the request to Bidwells who own the land. Clerk will follow up with Bidwells.*
- *Parishioner emailed requesting new trees are planted on Deep Spinney. Already on agenda.*
- *Parishioner emailed about the early start for works (heavy machinery at 7.30am) on the Gold Lane development site. Clerk has requested information from BBC Planning over what timings are allowed.*
- *Parishioner emailed requesting the council cut back a tree from the Pavilion car park that is touching their house. See agenda item 13.*

7 Clerk's report on matters in progress

- To review the action list.

8 Bus stop on Main Road

Original Proposal from Cllr Bates: To install a bus stop on the south side of Main Road on the grass verge owned by Wingfield for passengers waiting for and alighting buses.

- To review the outcomes/recommendations from the site visit by Cllrs Briggs and Slade.

9 Highways & Open Spaces

- To note two trees that the BBC Tree Officer has flagged for removal and to consider if a use can be found for the stump (Cllr Chase): 1. Dead tree next to bus shelter on Deep Spinner. 2. Tree opposite 9 Main Rd with root decay.
- To approve a quote for £760 from BBC for installing a Xmas Tree pit with electrics at St Mary's.
- To choose a noticeboard for St Mary's: three quotes provided including Greenbarnes at £920.
- Proposal by Cllr Briggs: Trees for Streets - request to approve expenditure of up to £6,000 to enable the planting and watering of additional trees in the Parish as part of the Trees for Streets (scheme details were circulated previously by email) prompted by the Borough Council.

10 Borough Cllr Reports

Borough Councillor report circulated to councillors and placed on the parish council website.

11 Financial Matters:

- To approve the following payments and note receipts:

| Date Paid | Category | Payee/Payer | Desc | Receipts | Payments Gross |
|------------|--|-------------------------|--------------------------|------------|----------------|
| 28/07/2021 | Kingsfield Defib | AEDdonate | | | £ 1,499.00 |
| 28/07/2021 | Pavilion Improvements | Nettonic | New Pavilion Website | | £ 930.00 |
| 29/07/2021 | Pavilion Hire fees | 21 payments | | £ 2,580.00 | £ - |
| 29/07/2021 | New defib box | Community Heartbeat | | | £ 900.00 |
| 29/07/2021 | Pavilion Utilities | Opus | Gas | | £ 26.74 |
| 02/08/2021 | Contingency (Morelock solar) | Morelock signs PI-3691 | | | £ 768.00 |
| 02/08/2021 | Lawn Treatment (Greenthumb) | Greenthumb | Monthly - Village Green | | £ 21.83 |
| 06/08/2021 | Pavilion Car Parking charge | BMI | Monthly Pavilion parking | £ 550.00 | £ - |
| 09/08/2021 | Christmas Tree & Illuminations s137 | EON | Electrics on the green | | £ 9.22 |
| 19/08/2021 | Pavilion Utilities | Opus | Electric | | £ 184.54 |
| 21/08/2021 | Staff Costs | Multiple | | | £ 2,373.75 |
| 21/08/2021 | Pavilion Maintenance/Service/Inspections | Bedford Window Cleaning | | | £ 162.00 |
| 21/08/2021 | Deposits returned | XX | | | £ 75.00 |
| 21/08/2021 | Deposits returned | XX | | | £ 75.00 |
| 25/08/2021 | General Administration | DIAL 9 COMMS LTD | Covid Phone | | £ 5.99 |
| 25/08/2021 | Website | TSO | Hosting costs | | £ 3.59 |
| 25/08/2021 | Pavilion Utilities | BT | Monthly broadband | | £ 27.00 |
| 31/08/2021 | Pavilion Utilities | Opus | Gas | | £ 15.54 |
| 01/09/2021 | Lawn Treatment (Greenthumb) | Greenthumb | Monthly - Village Green | | £ 21.83 |
| 03/09/2021 | Pavilion Car Parking charge | BMI | Monthly Pavilion parking | £ 550.00 | £ - |
| 05/09/2021 | Pavilion Improvements | Nettonic | New Pavilion Website | | £ 930.00 |
| 10/09/2021 | Christmas Tree & Illuminations s137 | EON | Electrics on the green | | £ 9.62 |
| 13/09/2021 | Deposits returned | XX | | | £ 75.00 |
| 13/09/2021 | Deposits returned | XX | | | £ 75.00 |
| 13/09/2021 | Deposits returned | XX | | | £ 75.00 |
| 13/09/2021 | Precept Income | Bedford BC | Precept - 1st half | £23,750.00 | £ - |
| 21/09/2021 | Pavilion Maintenance/Service/Inspections | Gemini Locks | | | £ 60.00 |
| 21/09/2021 | Pavilion Other | Cornelia Zamfir | Cleaning holiday cover | | £ 96.00 |
| 21/09/2021 | New Pavilion Website | 123 Reg c/o DBrough | Website Domain 5 years | | £ 71.94 |
| 21/09/2021 | Pavilion Maintenance/Service/Inspections | KTJ Services | Legionella Inspection | | £ 90.00 |
| 21/09/2021 | Pavilion Maintenance/Service/Inspections | Stephen Chilvers | PAT Testing | | £ 63.50 |
| 21/09/2021 | Payroll | Red Shoes | Quarterly Payroll | | £ 118.80 |

12 Planning applications

- To note the response from the BBC Senior Archaeological Officer in relation to archaeological investigations on the Gold Lane development site: the “henge” that has been found is a circular ditch rather than a stone structure... sections have already been archaeologically excavated across the ditch and recorded, finds retrieved and soil samples taken for environmental analysis. It is these paper and digital records, finds and samples that will form part of the archive that will be deposited with the museum.”
- APP NO: 21/02102/TPO PROPOSAL: Beech - crown reduce by 15% (previous points) LOC: Bart House 8 Vicars Close
- APP NO: 21/02119/FUL PROPOSAL: One and two storey front, side and rear extensions and roof alterations to remodel existing dwelling LOCATION : 13 Darlow Drive
- APP NO: 21/01866/FUL PROPOSAL: First floor side extension LOC: The Elms 23 Church End
- APP NO: 21/02178/FUL PROPOSAL: Single storey rear extension LOCATION : 7 Thorpe Close
- APP NO: 21/02272/S73 PROPOSAL: Erection of two dwellings, including variation of approved plans condition 1 attached to 21/00422/FUL to allow for the addition of a phasing plan LOCATION : Land Adjacent 16 Vicars Close
- APP NO: 21/02276/TPO PROPOSAL: G4 - Silver Birch – Fell LOC: 16 Day's Lane
- APP NO: 21/02322/FUL PROPOSAL: Single storey rear extension LOC : 24 Franklyn Gardens
- APP NO: 21/02312/PIP PROPOSAL: Permission in Principle for the erection of an additional dwelling LOCATION : Winteringham 15 Day's Lane
- APP NO: 21/02225/FUL PROPOSAL: Conversion and single storey extension of existing detached garage to provide additional living accommodation and erection of a new replacement detached garage LOC: Westrise 20 Bromham Road
- APP NO: 21/02430/FUL PROPOSAL: Demolition of existing single storey rear/side extensions and erection of single storey side extensions and 2.5 storey rear extension. LOC: The Firs 21 Church End
- APP NO: 21/02243/PIP PROPOSAL: Application for permission in principle for the erection of between 3 and 5 dwellings LOC: 110 Bromham Road
- APP No 21/00450/FUL PROPOSAL: One and two storey side and rear extension and loft conversion with front and rear dormers. LOC: Wayside 92 Bromham Road
- APP NO: 21/02494/TPO PROPOSAL: T1 Cypress - Fell . T2 Cypress - Fell & replant LOCATION : 43 Day's Lane

13 Biddenham Pavilion

- To receive the Pavilion manager's report.
- Pavilion upgrades: To consider the purchase of the following items, as reviewed by the Pavilion Committee: 60cm ceramic cooker £480 inc. install and removal of existing, Freezer at £170, Microwave at £80, Cutlery up to a value of £50.

- To discuss the inspection of the electrics at the Pavilion, including a quote for £3200 for a full inspection (EICR) of all circuits.
- Winter grass cutting: To consider a quote from BBC for the maintenance of the Pavilion field during the winter months: £52 per playing field cut (Est 5 cuts) and £112 for a Shockwave Treatment (Est 2 treatments). Also, to consider hire costs during this period for Oakley FC.
- To consider a quote from Heritage Arb for £540 for reducing the Hazel tree that is touching 43 Deep Spinney, hedge cutting and various items of shrub and tree maintenance at the front of the Pavilion.

14 **Any other business for future agendas (No actions can be taken on items not on the agenda)**

15 **Date of next meeting:** 19th October 2021 starting at 7.30pm – Biddenham Pavilion