

Minutes of Meeting of Biddenham Parish Council held on Wednesday 13th June 2018 held at The Pavilion, Deep Spinney, Biddenham.

Present: Peter Chase - Chairman, G Bates, J Gambold, C Gee, A Jacobs, K Osuch, J Warren, F Slade and the Acting Clerk (Mrs Lyn Lyman). In addition, there were 6 members of the public.

- 27. **Apologies for Absence:**
Apologies were received from BB Cllr R Rigby.
- 28. **Declarations of interest:**
No declarations were made.
- 29. **To approve the minutes of the meeting held on Wednesday 9th May 2018**
The Minutes were accepted and duly signed.
- 30. **Matters Arising from Minutes:**
 - 17 Pavilion Debtor: as no payment has been received, a Solicitor’s letter is to be written. PC
 - 22b Annual Insurance has now been paid. A further three year Long Term Agreement has been entered into. PC
 - 18a Lavender Lodge fence area: Chris Horne has seeded the area.
The residents who live opposite had a meeting and Cllr Chase has asked Chris Horne and Chris Hayden-Jones for proposals which the PC and Bidwells will consider.
- 31. **Public Open Session:**
 - a. *What are the works taking place at a site in Gold Lane?* It is an archaeology survey.
 - b. *Duck End Lane works may be being carried out.*
 - c. *Outline Application for 250 houses west of Gold Lane:* Cllr Gambold said the earliest it would get to planning would be the end of July. 3,200 comments made across the borough to the Local Plan, 1200 relate to Biddenham about the Local Plan (37% of comments).
 - d. *Would there be any funding for posts on the verge to stop vehicles parking.* As this is a Borough owned verge, it was felt that residents need to approach the pc.
 - e. *Is there any consideration to be given to dangerous traffic in Gold Lane. Has BBC got some ring-fenced money for this?.* Over 60 applications have been made to BBC for funding for speed camera’s; 3 urban and 4 rural schemes are going ahead. Gold Lane had a speed survey carried out previously which showed traffic was not speeding. Cllr Gambold had asked BBC if we could have better signage or pinch points. It was agreed to wait for the results from Bromham Bridge priority signs. The resident was asked to speak to neighbours and get their views. JG
 - f. *Footpath 4 is impassable:* the resident will contact BBC directly.
 - g. *Overgrown paths in general:* A summary of what needs doing within the village will be compiled by Cllr Gambold. All Cllrs to send their suggestions to him. ?
- 32. **Planning:**
The Clerk needs to put together a list of planning approvals each month. LL

Thorpe Close trees: a bat survey is being carried out.

34 Days Lane application: Cllr Gambold said it may or may not come to the July BBC meeting.

The White House by Bromham Bridge: not sure whether planning permission for the large structure had been obtained. Cllr Gambold will ask Borough to come and look at it.

JG

33. **Correspondence:**

The Music Licence Annual Review – the Clerk is to complete the form.

LL

34. **Financial Matters**

Accounts for approval –

(i) To approve y/e accounts and sign the Annual Governance and Accountability Return for y/e 31st March 2018. As the y/e accounts have not yet been internally audited, they could not be signed. The Clerk had emailed the internal auditor but had not received a response so she will contact the External Auditor and advise them.

LL

It was resolved to approve the accounts for payment which had been circulated previously including any accounts approved since date of last meeting.

35. **Matters in progress:**

The Clerk needs to update this monthly.

LL

Cllr Platt asked Cllr Gambold to discuss arrangements for installing the pillars on the Deep Spinney roundabout with Borough highways, with a view to seeing whether they would pay for these works.

JG

Cllr Chase will consult Chris Hayden-Jones about putting shingle on the coffin path.

PC

Cllr Chase is to request a period when the Main Road footpath can be relayed between the end of the summer term and the start of the autumn term.

LL

Car parking near T junction with Deep Spinney: Visibility is very tight when cars are parked. Ideas are to either created parking or install yellow lines. Andy Prigmore has actually agreed to paint yellow lines. It was agreed to try to obtain a good price to install parking off the road. Maybe use Grasscrete. Cllr Chase to take this further.

PC

Ditch outside 4 Main Road, Anglian water. Anglian Water is still investigating.

??

Village Green repairs: not sure whether we are likely to receive compensation from BT.

Damage to kerb stones on Bromham Road: Although they are supposed to have been repaired, it doesn't look as if anything has been done to them.

23 GDPR – model policies

To adopt these polices, which have to be in place by 25th May 2018 – these can be revised at a later date.

1. *Data Audit*
2. *Adopt Privacy Notice*
3. *Adopt Regulation document*

Cllrs Chase, Gee & Warren met and discussed. The remaining work relates to the Pavilion which Cllr Chase will progress with Alison Southern and/or Debs Slade.

36. **Parish Concerns:**

Deep Spinney –weed killing hasn't been carried out for two years. It is clear it needs doing. (Contact at BBC was Stuart Briggs but it is thought he has left). Elger Close & Main Road also need work to be carried out. Cllr Gambold will check the situation with Andy Prigmore of BBC, but suggest Chris Horne may be a better option

JG

Traffic lights on the Bromham Road don't appear to be working properly, traffic from the new estate don't seem to be being let out effectively.

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The railway bridge will be closed from August. Cllr Gambold said that Andy Prigmore is hoping to continue to partially close Beverley Crescent. Queens Park will be overrun with parking. Andy thought he may be able to impose a 12 month yellow line restriction on Biddenham Turn if needed.

Cllr Osuch said he is pleased with the grasscutting standard.

Potholes in Gold Lane and Deep Spinney which have been reported by Cllr Gambold will soon be dealt with.

Notice Boards: glass needs cleaning. Cllrs Chase and Slade will do them.

Pavilion contract still has Alison Southern's details on so Debs Slade is to be put on instead. Cllr Warren will change details on the website.

37. **Date of Next Meeting:**

Wednesday 11th Jul 2018.

The meeting closed at 20.55.

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 Approved by Chairman 11th July 2018